



## AQAR REPORT REVIEW

INSTITUTE OF MANAGEMENT STUDIES, CAREER DEVELOPMENT RESEARCH,  
AHMEDNAGAR

Aishe id : C-41365

Submitted for : 2021-2022

Submitted Date : 27/02/2023 02:24 PM

Reference AQAR Link : [Click here](#)

**Over all Comments :** Following points /suggestions may be considered by the HEI's for improvement: • Few more Certificate/ Diploma Courses may be introduced during the next academic year. • Institution may make efforts for adding value-added courses imparting transferable and life skills in the forthcoming years • Field Projects / Internships be enhanced during the year. • Efforts be made for updating the Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution • Efforts be made to have research funds sanctioned and received from various agencies, industry and other organizations. • Workshops/Seminars may be conducted on Intellectual Property Rights (IPR). • Faculty may be encouraged to publish papers in good Scopus, Indian Citation Index journals or UGC recognised Journals. • Workshops/Seminars be Conducted on Industry-Academia Innovative practices during the year. • Institution may make efforts for creation of incubation centre, start-ups incubated on campus during next few years. • Number of Collaborative activities for research, faculty exchange, student exchange be enhanced. • Efforts may be made by the faculty to design e-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc • Efforts may be made by the HEIs for Implementation of e-governance in its areas of operations The AQAR is accepted

Acceptance date : 07/03/2023



# YEARLY STATUS REPORT - 2021-2022

| Part A   |  |
|--|--|
| Data of the Institution                              |  |
| 1.Name of the Institution                            | BPHE Society's Institute of Management Studies Career Development and Research |
| • Name of the Head of the institution                | Dr. Mehernosh B. Mehta   |
| • Designation  | Director   |
| • Does the institution function from its own campus? | Yes  |
| • Phone no./Alternate phone no.                      | 02412346532  |
| • Mobile no  | 9822079675   |
| • Registered e-mail                                  | imscdr.ac@gmail.com  |
| • Alternate e-mail                                   | imscdradmin1990@gmail.com  |
| • Address  | IMS Campus, Station Road, Ahmednagar 414001 Maharashtra                        |
| • City/Town  | Ahmednagar   |
| • State/UT   | Maharashtra  |
| • Pin Code   | 414001   |
| 2.Institutional status                               |  |
| • Affiliated /Constituent                            | Affiliated   |

|   |   |
|---|---|
| • Type of Institution   | Co-education  |
| • Location  | Semi-Urban  |
| • Financial Status  | Self-financing  |
| • Name of the Affiliating University                                    | Savitribai Phule Pune University                                |
| • Name of the IQAC Coordinator  | Dr. Hatim Fakhruddin Kayumi                                     |
| • Phone No.   | 02412346532   |
| • Alternate phone No.   | 02412324830   |
| • Mobile  | 9860076110  |
| • IQAC e-mail address   | imscdr.ac@gmail.com   |
| • Alternate Email address   | hatimkayumi@gmail.com   |
| 3. Website address (Web link of the AQAR (Previous Academic Year)       | <a href="http://www.imscdr.ac.in/">http://www.imscdr.ac.in/</a> |
| 4. Whether Academic Calendar prepared during the year?                  | Yes   |
| • if yes, whether it is uploaded in the Institutional website Web link: | <a href="http://www.imscdr.ac.in/">http://www.imscdr.ac.in/</a> |

### 5. Accreditation Details

| Cycle   | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---------|-------|------|-----------------------|---------------|-------------|
| Cycle 1 | A     | 3.28 | 2013                  | 05/01/2013    | 04/01/2018  |
| Cycle 2 | A+    | 3.44 | 2018                  | 16/08/2018    | 15/08/2023  |

6. Date of Establishment of IQAC

24/08/2011

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--------|----------------|-----------------------------|--------|
| Nil                               | Nil    | Nil            | Nil                         | Nil    |

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

|   |   |
|---|---|
| <ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>   | <a href="#">View File</a>   |
| <b>9.No. of IQAC meetings held during the year</b>  | 2   |
| <ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>      | Yes   |
| <b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>   | No  |
| <b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>   |   |
| 1) Applied for 'Best Institute Award 2021-22' to S. P. Pune University  |   |
| 2) Increase in number of Research Guides in IMS Ph. D. Research Centre  |   |
| 3) Participated in 'Dialogue with Dean' at IBMRD, Vilad Ghat, Ahmednagar  |   |
| <b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b> |   |
| <b>Plan of Action</b>   | <b>Achievements/Outcomes</b>  |
| To apply for 'Best Institute Award 2021-22' to S. P. Pune University  | Institute got short listed by S. P. Pune University for 'Best Institute Award 2021-22'/ Accordingly, expert committee visited the institute in January 2022   |
| To motivate faculty members to apply for Ph. D. Research Guide-ship   | Faculty members got recognition as Ph. D. Research Guides from S. P. Pune University under the faculty of Management  |
| To increase involvement in activities of Pune University  | Faculty members of the institute participated in 'Dialogue with Dean' at IBMRD, Vilad Ghat, Ahmednagar and had discussion with Dr. Parag Kalkar (Dean, Faculty of Commerce and Management, Pune University) |
| <b>13.Whether the AQAR was placed before statutory body?</b>  | Yes   |
| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>  |   |
| Name  | Date of meeting(s)  |

College Development Committee

21/08/2021

**14. Whether institutional data submitted to AISHE**

| Year    | Date of Submission |
|---------|--------------------|
| 2021-22 | 16/12/2022         |

**15. Multidisciplinary / interdisciplinary**

Institute has MBA and MCA courses of S. P. Pune University. Both the courses are based on Choice Based Credit System (CBCS). There is a cafeteria approach for selecting the specializations and the courses. The students as per their aptitude and choice have the freedom to select the courses of their likings. For example, in case of MBA the students can select Major Specialisation out of five available specialisations namely Marketing, Finance, Human Resources Management, Operations & Supply Chain Management, Business Analytics. In these specializations a basket of subjects is offered in case of elective subjects. Students have choice for specialization as well as elective subjects. Furthermore they can select another specialization as a minor specialisation. For this they have 8 options available. In these minor specializations also they have chance to select from available basket in case of elective subjects. Important feature of this choice is that they can select subjects from many specialization areas and subjects.

Recently institute has introduced 3 years undergraduate course of Bachelor of Vocation (B. Voc.) in Travel and Tourism and in Banking Financial Services & Insurance (BFSI). Both these courses allow multiple exit to the students. After first year completion students gets Certificate. After 2 years Diploma and after 3 years Degree is awarded. Thus there is plethora of subjects available in multi or interdisciplinary choices.

**16. Academic bank of credits (ABC):**

The institute is affiliated to S. P. Pune University and university is the degree awarding body. Institute is in the process of getting due registration with Academic Bank of Credit (ABC). In the meanwhile, the institute has encouraged the students of MBA, MCA and B. Voc. to individually register for Academic Bank of Credit (ABC) account. Majority of the students have already registered Academic Bank of Credit (ABC) account.

**17. Skill development:**

Institute has established Skill Enhancement & Entrepreneurship Development Centre (SEEDC) in a separate building. Various short term skill based courses are conducted in SEEDC. These skill based courses are for both regular students of the institute as well as for outside learners. Some of the skill based courses conducted include - Event Management, Laptop repairing, Flower Making, Languages like Japanese, German. The institute focuses on improvement in English language. For this purpose English Language

Lab is available. The entrepreneurial skills are improved via conducting Entrepreneurship Development Programs (EDP), workshops etc. For MBA and MCA students guest lectures are organized. Industry experts are invited to guide the students and improve their professional skills. The S. P. Pune University has prescribed additional courses like Human Rights - I & II, Introduction to Cybersecurity - I, II, III & IV, Ethics & Indian Ethos keeping the objective of Skill Development & sensitization with Indian values. These courses are extensively taught to the students which is helpful for their overall development.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Institute is already making use of local Indian language in the teaching process. Although the University has prescribed the syllabus in English language since many students are from the local rural areas, teaching of the courses is done in English, Hindi as well as local Marathi languages. This makes it easy for the students to understand the concept in different subjects.

Institute celebrates different important days which are part of Indian culture. They include Independence Day, Republic Day, Chatrapati Shivaji Maharaj Jayanti, Matrubhasha Din, International Yoga Day, Celebration of Birth Anniversaries of National Leaders and Icons like Mahatama Gandhi, Bharat Ratna Dr. APJ Abdul Kalam, Bharat Ratna Dr. B. R. Ambedkar etc.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

To enhance the levels of cognition in process of teaching-learning, crystal clear understanding of learning objectives is very important. Institute gives importance to Programme Outcome (PO) and Course Outcomes (CO). Each Programme has its own well defined Programme Outcome (PO). Also each course has its own unique Course Outcomes (COs). These course outcomes are made known to the students / learners at the beginning of the course. These course outcomes help to evaluate the effectiveness of the course conducted. Feedback regarding the course and the teaching is taken from the students. This helps to further improve the teaching learning process.

The formative internal assessment is based on course and program objectives. One of the best example of attainment of program objectives is the passing percentage, grades obtained and the magnitude of placement. The percentage of placement and diversity in placement as well entrepreneurial growth is reflective of the attainment of program objectives.

#### **20.Distance education/online education:**

Institute encourages the faculty to make extensive use of digital media to help in the teaching process. Various online lectures are conducted which enable students to attend from home. During the Covid period most of the lectures were conducted online and even after Covid online lectures are conducted for extra classes. Faculty is encouraged to prepare online courses and these are put up in YouTube and other digital platforms. So far, numerous viewers has seen the YouTube channels created by the faculty members. IMS is also a local chapter for NPTEL MOOC Courses. Through this initiative, faculty members and students are motivated and guided to complete NPTEL MOOC courses. Many of the faculty members and students have successfully completed MOOC courses through NPTEL and other platforms.

## Extended Profile

### 1. Programme

|  |   |
|--|---|
| 1.1  | 5 |
| Number of courses offered by the institution across all programs during the year |   |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 2. Student

|                                    |     |
|------------------------------------|-----|
| 2.1                                | 436 |
| Number of students during the year |     |

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

|  |     |
|--|-----|
| 2.2  | 194 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year |     |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|   |     |
|---|-----|
| 2.3   | 187 |
| Number of outgoing/ final year students during the year |     |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 3. Academic

|     |    |
|-----|----|
| 3.1 | 23 |
|-----|----|

| Number of full time teachers during the year                      |                           |  |
|---|---------------------------|--|
| File Description  | Documents                 |  |
| Data Template   | <a href="#">View File</a> |  |
| 3.2   | 23                        |  |
| Number of sanctioned posts during the year                        |                           |  |
| File Description  | Documents                 |  |
| Data Template   | <a href="#">View File</a> |  |
| <b>4. Institution</b>   |                           |  |
| 4.1   | 16                        |  |
| Total number of Classrooms and Seminar halls                      |                           |  |
| 4.2   | 62.87                     |  |
| Total expenditure excluding salary during the year (INR in lakhs) |                           |  |
| 4.3   | 277                       |  |
| Total number of computers on campus for academic purposes         |                           |  |

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

IMSCD&R ensures effective curriculum delivery through a well planned and documented process. In order to ensure effective planning of various programmes, an Academic Calendar is prepared at the beginning of every academic year. In the Academic Calendar, various programmes, delivery of lectures, completion of syllabus, internal examination, internal viva, dates of various competitions, and other co-curricular activities are scheduled well in advance. The aspects of the Academic Calendar are first discussed at departmental level and then, finalized for the departments.

Institute is affiliated to Savitribai Phule Pune University. Institute has the mechanism to strictly adhere to the prescribed syllabus and schedule given by the university. Time table is prepared according to number of lectures suggested by university. Each faculty member prepares teaching plan at the beginning of the semester which includes objectives of course, teaching learning methods, evaluation criteria and periodical targets. Each faculty does an internal evaluation of students based on the unit test, attendance, presentations, assignments, projects, role plays, case



study, field work and internal examinations. This is in addition to external evaluation of students by S. P. Pune University. Proper feedback system is implemented by respective departments and corrective actions are also taken if required.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute prepares an annual academic plan which is in line with the perspective plan. The academic plan is prepared in a totally participative manner. The teaching member of each department discusses and makes their departmental annual plan. Later on the departmental heads and the Director finalize the annual academic plan for the whole institute.

The academic plan includes teaching learning plan as well as plan for Continuous Internal Evaluation(CIE). During the pandemic, mostly there was online teaching and evaluation. The academic plan was suitably altered to consider these changes due to pandemic. Assignments were given to students through google classroom or through email. Students were required to scan their answer papers and assignments and sent them to their teachers. Internal examinations, practical examinations which are part of the CIE were conducted online as per the regular time table. Students appeared for their desertions and project viva online. Documentation regarding attendance, question papers and answers stored online in the computer system.

Reforms in CIE was ensured by having total transparency in informing students regarding the schedules of examination, methods of marking and what is expected from the students. The academic plan is prepared and shared with the students in the beginning of the academic year. Any modification made in the plan specially regarding the schedule of continuous internal evaluation is informed accordingly to the students.

Thus the institute properly adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE).

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**B. Any 3 of the above**

**Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

5

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | No File Uploaded          |
| Minutes of relevant Academic Council/ BOS meetings      | <a href="#">View File</a> |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded          |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/ Add-on programs | No File Uploaded |

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute is committed to impart leading knowledge and develop appropriate attitude, skills and competency in students to meet corporate and organizational requirements. The role of the Institute is not only to expand knowledge horizons of the students but to develop learning attitude and life skills. In this competitive era the Institute goes beyond the gamut of University prescribed curriculum and conducts value addition Programmes to mould the student's personality.

Further, in some courses there are subjects on current trends, professional ethics and human values. Institute has consciously selected subjects like Indian Ethos, Management of Non-Profit Organization, C.S.R. and Sustainability, Human Rights, etc. so that it can integrate crosscutting issues relevant to Professional Ethics, Human values and Sustainability.

Institute also organizes various co-curricular activities like Guest Lectures, Seminars, Workshops and Industrial Visits etc. in which students get an opportunity to interact with the corporate experts and alumni. Institute has made conscious efforts towards providing information regarding the gender related issues to women students and staff. Institute has established 'Vidyarthini Manch' under 'Student Welfare Board' of University of Pune. This committee consists of girl students representatives and faculty members and conducts various activities for the enlightenment and benefit of girl students.

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | <a href="#">View File</a> |

#### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Programme / Curriculum/ Syllabus of the courses  | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | <a href="#">View File</a> |
| MoU's with relevant organizations for these courses, if any                                  | <a href="#">View File</a> |

|   |                           |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |
|---|---------------------------|

### 1.3.3 - Number of students undertaking project work/field work/ internships

213

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

| File Description  | Documents   |
|---|---|
| URL for stakeholder feedback report   | <a href="https://imsedr.ac.in/igac">https://imsedr.ac.in/igac</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <a href="#">View File</a>   |
| Any additional information  | <a href="#">View File</a>   |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| URL for feedback report           | <a href="https://imsedr.ac.in/igac">https://imsedr.ac.in/igac</a> |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

436

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive

## of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

436

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Learning styles of students is understood & teaching is delivered accordingly to student's learning ability. This is achieved by the following ways:

1. Common Entrance Test (CET) : Every student admitting in MBA or MCA course have to appear Common Entrance Test conducted by State CET Cell. On basis of marks secured in CET and options filled, allotment is done. CET score is one platform to identify learning level of the students.
2. Mentoring initiative: In both departments, early on each student is allotted Mentor. Mentors are available to student in their entire stay at Institute. The connection is established by meeting- offline / on line as per the situation.
3. Student Interaction in classroom: Individual learning style is reflected through the neuro - preferences of learning dominance of any sensory preference, habituated learning style etc. Further grasping & understanding during teaching in classroom is also reflector of the same.
4. Student's personal interaction with Faculty member: Student either as mentee or regular student during classroom interactions, reveals pace of learning by teachers asking effective questions.
5. Students self-evaluation of own learning style: By asking open ended questions and student interaction this can be revealed to the student.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
|--------------------|--------------------|

|     |    |
|-----|----|
| 436 | 23 |
|-----|----|

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student Centric methods are used extensively in the learning process.

#### Use of experimental learning

Keeping the core essence of learning by doing & self-experience. This is found to be very effective in the Institution. In both MBA and MCA programs, it is used in the following ways:

Programming for an app or using various languages, solving a real life financial problem : Organizational or personal financial issue; working with a service provider/ retailer/ wholesaler/ shop owner, Interviewing CEOs / decision makers; working with an organisation in a functional area for a stipulated short period of time, working with a SCM/ Material handling / ERP out fit, etc.

#### Use of participative learning

By making buddy groups in the class room, assignments are tackled. The assignments are planned to have work for all the participants & having unique challenge. In the on line mode, case studies, group assignment, secondary data sourcing and working out solutions in these areas are encouraged. Trial and Error , Breaking large task into small steps, Creating short goals to achieve the end, Working & participating in Unnat Bharat Abhiyaan and student centric activities of the Departments & Learning Resource Centre initiate this.

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| Link for additional information   | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

For effective teaching learning process, institute has LCD projectors, Mike, speakers, computers, interactive boards placed in classrooms. Broadband connectivity is also available in each classroom, hostel, canteen and in campus.

Faculty members use ZOOM, WebEx, Microsoft Teams, Google Meet software to conduct online classes. They use YouTube Channel, Facebook Live and YouTube Live for delivering their lectures.

Class wise WhatsApp groups are formed. In case of any doubt or queries, students post it through social media. Teachers also use social media to solve student's doubts. All teachers have prepared presentations, assignments, case studies, multiple choice questions, notes, video/audio clips of their subjects.

The e-Library is also available to the students. Faculty members also use Google Drive, Google classroom to share their notes and other material. They take online tests through Google forms. Faculty members of IT department use ICT very intensively to explain programming languages, their tools, editors and compilers. They show complete execution of each program live to the students. They also use online platforms to debug the program and show the result online. Since students can see each instruction live, they fully understand it. With Remote Desktop sharing facilities, they share students' screens and solve their doubts.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="#">View File</a> |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

22

| File Description   | Documents                 |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees               | <a href="#">View File</a> |
| Mentor/mentee ratio  | <a href="#">View File</a> |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

23

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | No File Uploaded          |
| List of the faculty members authenticated by the Head of HEI     | <a href="#">View File</a> |

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

| <b>15</b>  |                           |
|--|---------------------------|
| File Description   | Documents                 |
| Any additional information   | <a href="#">View File</a> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)   | <a href="#">View File</a> |
| <b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>  |                           |
| <b>2.4.3.1 - Total experience of full-time teachers</b>  |                           |
| <b>344</b>   |                           |
| File Description   | Documents                 |
| Any additional information   | <a href="#">View File</a> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template)   | <a href="#">View File</a> |
| <b>2.5 - Evaluation Process and Reforms</b>  |                           |
| <b>2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.</b>  |                           |
| <p>Institute follows evaluation and assessment process similar to that followed by Savitribai Phule Pune University. Tentative dates of starting term, end of term and dates of term end examination are mentioned in academic calendar of the year. Each teacher prepares their teaching plan accordingly. This teaching plan contains techniques of evaluation, internal mark's criteria, schedule of evaluation.</p> <p>Internal marks are given on basis of their attendance, term work, presentations, marks of test conducted as part of continuous evaluation, tutorials, assignments. After the tests, answer papers are returned to students. Expected answers are discussed in the class by teacher. In case of any query, sufficient time is given to discuss with the teacher.</p> <p>After term end examination, schedule of answer paper displayed is prepared by examination coordinator and sent to the students. Accordingly all students are called in classroom to see their answer papers, understand expected answers, scheme and evaluation pattern. Students are free to see answer papers of other students and compare. Sufficient time is given to students for solving their doubts and queries.</p> <p>Later every subject teacher prepares final mark list and displays it. Students checks their final internal marks and make signatures against their marks.</p> |                           |



| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |

## 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Teaching plan of every subject contains technique of evaluation, internal mark's criteria, schedule of evaluation. This evaluation process is explained in the classroom at time of orientation, by every teacher. Students are well aware about evaluation schedule, pattern, marking scheme. Internal marks are given on basis of their attendance, term work, presentations, marks of test conducted as part of continuous evaluation, tutorials, assignments. After the tests, answer papers are returned to the students. Expected answers are discussed in the class by the teacher. In case of any query or doubt, sufficient time is given to discuss with the teacher. Marks are finalised. After term end examination, schedule of answer paper display is prepared by the examination coordinator and sent to the students. Accordingly all students are called in classroom to see their answer papers, understand expected answers, scheme and evaluation pattern. Students are free the see answer papers of other students and compare. Sufficient time is given to students for solving their doubts and queries. Later every subject teacher prepares final mark list and display it. Students checks their final internal marks. Students also make signatures against their marks. In case if required, students are given chance to improve their internal marks. Later these marks are shown to the director and finally they are entered into University internal mark portal.

In case of grievances related to power failure, break in internet connectivity, extra time is given to students.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | No File Uploaded  |
| Link for additional information | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |

## 2.6 - Student Performance and Learning Outcomes

### 2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As one of the goals of both the Programs is to inculcate the habit of being a continuous learner, the programme & Course out comes are shared regularly with the two stake holders (faculty & students) on our website. This has specially been effective when the students could not come to the institute during the COVID-19 pandemic lockdown. The students were able to access their performance, improve upon their performance & reach the faculty for suggestion/ advice on improving their performance. It was also beneficial to the faculty teaching the course to know if the

learning loop could be closed, course corrected as well take the differential learning style to students separately.

| File Description  | Documents   |
|---|---|
| Upload any additional information                       | <a href="#">View File</a>   |
| Paste link for Additional information                   | <a href="https://imsedr.ac.in/iqac">https://imsedr.ac.in/iqac</a> |
| Upload COs for all Programmes (exemplars from Glossary) | <a href="#">View File</a>   |

**2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.**

In the offline format, Institute worked with the matrix of PO - CO. In a scale of 0-3 the weightage was given to each parameter by the faculty team for correctly mapping in this exercise. Later the HOD of the programme discussed it with the faculty member & finalized the weightage of each matrix inclusion. In preparing the questions for the examination, questions are framed according to the CO's of the course . Bloom taxonomy has been a guiding light for the same.

When students attempt the examination, based on their performance they are evaluated. The faculty member then calculates the percentage achieved by the entire class for a particular CO. This is then treated as attainment of the student group & further mapped.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional information | <a href="https://imsedr.ac.in/iqac">https://imsedr.ac.in/iqac</a> |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**186**

| File Description   | Documents   |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a>   |
| Upload any additional information  | <a href="#">View File</a>   |
| Paste link for the annual report   | <a href="https://imsedr.ac.in/iqac">https://imsedr.ac.in/iqac</a> |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://docs.google.com/forms/d/1Xusv8KtM-qs94ZGIoO94EYZpKb16mc\\_JGq\\_9sfP\\_HAs/edit?ts=63ec8d83&pli=1](https://docs.google.com/forms/d/1Xusv8KtM-qs94ZGIoO94EYZpKb16mc_JGq_9sfP_HAs/edit?ts=63ec8d83&pli=1)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| e-copies of the grant award letters for sponsored research projects /endowments | <a href="#">View File</a> |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

9

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

| File Description  | Documents  |
|---|--|
| List of research projects and funding details (Data Template) | <a href="#">View File</a>                        |
| Any additional information                                    | No File Uploaded                                 |
| Supporting document from Funding Agency                       | <a href="#">View File</a>                        |
| Paste link to funding agency website                          | <a href="http://www.icssr.org">www.icssr.org</a> |

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Yes, Teachers have been encouraged to file the Patent. One patent has already been filed. Details are as follows:

**TITLE OF INVENTION: "RELATIONSHIP MARKETING FOR HEALTHCARE: PRESENT AND FUTURE"**

**PUBLICATION DATE (U/S 11A):02/07/2021.**

All the charges and expenditures incurred on filing for patent is borne by the Institute.

Few more teachers are actively working to file some more patents soon.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information                                     | <a href="#">View File</a> |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

| File Description  | Documents   |
|---|---|
| URL to the research page on HEI website   | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |
| List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template) | <a href="#">View File</a>   |
| Any additional information  | No File Uploaded  |

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

3

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Day of Reading :Bilingual Elocution Competition
2. Online National Level Webinar: "Life skills - Inner peace and happiness
3. National Digital Library of India CLUB
4. Librarian's Day celebration Dt. 12thAugust 2021 -Time: 12 noon. Place: SEED-C Auditorium
5. Clean India Mission: Rural Development Leadership: Under Unnat Bharat Aabhiyan (UBA) and NDLI Club .Treepalntation Drive at Sasewadi under (UBA)
6. IMS Fit India Movements: Freedom Run 2.0 with IMSCDR-NDLI Club
7. National Remembrance Day of Dr.S.R.Ranganathan : All India Radio Ahmednagar
8. Vacchan Prerna Din / Reading Inspiration Day": NDLI Club Event
9. Online National Level Webinar Topic: Nutrition, Health and Fitness : NDLI Club Event
10. Observance of National Unity Day at the Institute of Management Studies
11. Christmas Celebration
12. Library Orientation
13. Awareness of the NDLI, E-resources, and online services
14. Marathi Bhasha Samvardhan Pandharawada
15. NSS-ETI Digital Literacy
16. Matrubhasha Diwas
17. Marathi Bhasha Gaurav Din
18. Best Practices - Best User
19. Award - Women Icons of Ahmednagar
20. Author Speaks
21. Dr. B.R. Ambedkar Birth Anniversary Celebration

22. Best Practices -Essay Competition  
 23. Shiv Swaraj Din  
 24. Unnat Bharat Abhiyan (UBA): Chas  
 25. International Day of Yoga

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://imscdr.ac.in/iqac">https://imscdr.ac.in/iqac</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

1

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of awards for extension activities in last 5 year (Data Template) | <a href="#">View File</a> |
| e-copy of the award letters  | <a href="#">View File</a> |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

32

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <a href="#">View File</a> |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

9000

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

1

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of related Document   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Details of Collaborative activities with institutions/industries for research, Faculty | <a href="#">View File</a> |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

8

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

**Institute has a state of art physical infrastructure spread across 2.62 acres of land. The Institute has adequate infrastructural**

facilities for academic, co-curricular & extra-curricular activities. The Institute is housed in a three-storied building accommodating 9 classrooms, 3 Tutorial rooms, Learning Resource Centre (Central Library), Computer Centre, 4 Computer Labs including Wi-Fi Lab and Language Lab, 3 Seminar Halls, Administrative Office, Staff Room, etc. All the 277 computers are connected in network and have 100 mbps broadband internet facility. Institute has generator back-up. The class rooms & seminar halls are equipped with teaching aids like LCD/DLP projectors, OHP with trolleys & computers with internet connection. The structure is helpful for online teaching. Institute purchased and installed Fire safety system in addition to Fire Extinguishers for safety of students & staff. Institute purchased and installed new HD CCTV camera system for safety purpose and also shifted existing CCTV camera system to Boys hostel. The Institute complies with the norms as specified by AICTE with respect to teaching-learning facilities. The structure is helpful for online teaching. For online teaching learning, Institute is having Web Camera, Head phones, internet facility, etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For organizing cultural activities the Institute has 3 seminar halls, SEEDC building hall & open space in front of main building, which is used for organizing various events. The Institute has separate Sports Complex for indoor games like Table-Tennis, Chess and Carrom. The Institute has Play-Ground for Volleyball. Play grounds for outdoor games like cricket, football, hockey, basketball etc. & gymkhana of B.P.H.E. Society - a parent body are available for the Institute. These are located just across the road.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

| File Description                                   | Documents   |
|--|---|
| Upload any additional information                  | <a href="#">View File</a>   |
| Paste link for additional information              | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |
| Upload Number of classrooms and seminar halls with | <a href="#">View File</a>   |



|  |
|--|
| ICT enabled facilities (Data Template) |
|--|

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.78

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Upload audited utilization statements   | <a href="#">View File</a> |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The IMS library is automated since 2000. It was initially equipped with EasyLib Library Software 4.1 version in 2004 by Marcus Consultants from Pune (which was upgraded to barcode version). Since March 2019 (Academic Year 2018-19) a new Library Management System (LMS) AutoLib NG by Akash InfoTech from Pune has been purchased. The official decision of purchasing a new LMS was taken after conducting demo of the same with Library staff and getting it approved and sanctioned in the Library Advisory Committee Meeting dt.5th April 2018(Academic Year 2017-18).The LMS AutoLib version is New Generation purchased in March 2019 (Academic Year 2018-19).The present software is visually pleasing and designed to fulfill all the managerial, organizational and administrative needs of Library. The LMS has different modules like Cataloguing, Acquisition, Members Circulations, Serial Control and OPAC etc. It aids in generating reports required by AICTE / NAAC/ SPPU/ DTE committee and documentation. The library successfully conducts daily circulation activities of library resources, Serial Controls, Accessioning, print's barcode labels, and conducts stock taking along with other library housekeeping activities.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional Information | <a href="https://imscdr.ac.in/iqac">https://imscdr.ac.in/iqac</a> |

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|------------------|-----------|
|------------------|-----------|

|   |                           |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

5.78

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Audited statements of accounts  | <a href="#">View File</a> |
| Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template) | <a href="#">View File</a> |

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

70

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | <a href="#">View File</a> |
| Details of library usage by teachers and students | <a href="#">View File</a> |

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Information Technology has become backbone of Institutional Process. These include online admissions, e-Library, Online Examination. Due to current pandemic situation, Online teaching learning, online conduct of various events and online placement test, and interviews are added to existing online processes. In general, almost all institutional processes now require best IT infrastructure. Curricula of various programmes also requires good IT infrastructure. Specially MCA program requires new tools like Angular JS, React JS, Git and GitHub. Mainly importance is given to open source technologies and tools. Institute very frequently upgrades its IT infrastructure. The agreement with Microsoft is renewed every year. Through this, institute get latest release of all Microsoft Products including Windows Operating Systems, MS Office etc. Open Source tools are downloaded as and when required.

Institute has board band connectivity of BSNL and Hinduja. Currently institute has subscribed for highest speed in the

category. Student can avail about 100 MBPS speed for Wi-Fi.

Institute purchased 50 computers worth Rs. 7,87,000/- during the academic year 2021-22: Intel Core i5, 4th Gen, 8 GB RAM, 500 GB Hard Disk, 18.5" Monitor Upgraded in lieu of Celeron, Pentium IV, Dual Core, Core 2 duo, etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://imsedr.ac.in/iqac">https://imsedr.ac.in/iqac</a> |

#### 4.3.2 - Number of Computers

277

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| List of Computers                 | <a href="#">View File</a> |

#### 4.3.3 - Bandwidth of internet connection in the Institution

A.  $\geq$  50MBPS

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional Information  | No File Uploaded          |
| Details of available bandwidth of internet connection in the Institution | <a href="#">View File</a> |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

59.09

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Audited statements of accounts  | <a href="#">View File</a> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institute has appointed separate staff for maintenance work. At the same time, support staff of Institute is given responsibility of preventive maintenance as well as corrective maintenance. For routine repair and replacement work, Institute takes help of local experts and get the work done. At the same time for computer maintenance, Institute has employed two full time technical staff members.

For utilization of class rooms, Institute has allotted first floor class rooms to Management department and second floor classrooms for IT Department. For use of common facilities like seminar hall facility requisition register is kept in the office. All classrooms and seminar hall are having ICT facility. Technical staff members take care of maintenance of computers, LCD, etc.

Institute allows other organization for making use of its infrastructure for educational purpose on payment of certain charges. Utilization statistics is maintained by Library and conducts Information Literacy programme, competitions and activities to increase the usage rate by users. Display notifications related to library services, functions and rules-regulations are circulated as and when required.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://imscdr.ac.in/iqac">https://imscdr.ac.in/iqac</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

345

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

9

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships institution / non-government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

| File Description  | Documents   |
|---|---|
| Link to Institutional website   | <a href="https://imscdr.ac.in/iqac">https://imscdr.ac.in/iqac</a> |
| Any additional information  | No File Uploaded  |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a>   |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**124**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**124**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

| File Description | Documents |
|------------------|-----------|
|------------------|-----------|

|  |                           |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View File</a> |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

96

| File Description   | Documents                 |
|--|---------------------------|
| Self-attested list of students placed                        | <a href="#">View File</a> |
| Upload any additional information                            | No File Uploaded          |
| Details of student placement during the year (Data Template) | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

| File Description                                   | Documents        |
|--|------------------|
| Upload supporting data for student/alumni          | No File Uploaded |
| Any additional information                         | No File Uploaded |
| Details of student progression to higher education | No File Uploaded |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description   | Documents        |
|--|------------------|
| Upload supporting data for the same  | No File Uploaded |
| Any additional information   | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | No File Uploaded |

## 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

| File Description   | Documents        |
|--|------------------|
| e-copies of award letters and certificates   | No File Uploaded |
| Any additional information   | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | No File Uploaded |

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Institute follows and practices decentralized and participative management in which students are encouraged and motivated to participate into various activities (including academic, co-curricular and extra-curricular) under the guidance and supervision of faculty members.

Following are different committees formed and student members participating in such committees.

**A) Student Council Member**

1. Bhakare Rama Shridhar
2. Autade Rutuja Navnath
3. Akolkar Pallavi Uttam
4. Bendre Pranita Kishor

**B) Newsletter Committee**

1. Mr. Deokar Mahesh R.
2. Mr. Khakale Rushikesh D.
3. Mr. Kangale Akshay D.
4. Mr. Bansode Kiran

**C) Placement Committee**

1. Dalavi Harshada Uttam
2. Dange Kanchan Kanhu
3. Dange Swati Dinkar
4. Darkunde Vrushal Shivaji

5. Dhokane Payal Sanjay
6. Dhupdhare Mandar Nagnath

**D) Magazine Committee**

1. Adsul Nikita Subhash
2. Aghav Bhagawat Uddhav
3. Ahuja Bhanu Ghanshyamdas
4. Akolkar Pratik Suresh
5. Angre Ajay Ravindra

**E) Management Games**

1. Jitendra Parihar
2. Gurmeen Kaur Wahi
3. Harsh Sharma
4. Sagar malodakar
5. Ajinkya Gaikwad
6. Saurabh Dharak
7. Anjali Gandhi
8. Harshada Kulkarni
9. Karan Jagtap
10. Joshi Chaitanya
11. Bhavna mungel
12. Sonia Khubchandani

1. Riya Kamble
2. Kailasnath Gurav
3. Tanuja Nahar
4. Saakshi Chand
5. Govind Paver
6. Waghmare Pranil

**F) IT Waves - (Technology Event)**

1. Barman Sangramjit
2. Berad Hrishikesh
3. Bhadane Jyotsana Vilas
4. Bhandari Shruti Surendra
5. Bhavsar Nikul Rajendra
6. Bhingardive Vishal Jalindar
7. Borkar Komal Ramesh

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://imscdr.ac.in/iqac">https://imscdr.ac.in/iqac</a> |
| Upload any additional information     | No File Uploaded  |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**



12

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <a href="#">View File</a> |

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is registered with the Institute. The Committees (Governing Body) of Alumni Association includes following members:

1) Dr. U. H. Nagarkar (President) 2) Prof. Ashwini Thorat (Secretary)

3) Dr. Mahesh Potdar 4) Dr. Hatim Kayumi 5) Dr. Sangita Phunde 6) Mr. Suresh Khanna

The Alumni Association is responsible to execute following activities:

a) Organising 'Alumni Meet' b) Publication of the 'Alumni Newsletter'. c) Support in organizing various activities for the benefit of students. d) Support in research and placement. e) Maintain database of alumni and updates it on regular basis. f) Obtain feedback on curriculum from the alumni.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://imscdr.ac.in/iqac">https://imscdr.ac.in/iqac</a> |
| Upload any additional information     | No File Uploaded  |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

IMSCDR is creating a world class management institute. It has vision and mission of providing quality education to all

irrespective of religion, caste, social status and makes the students good and responsible citizens of India and the world. Institute gives priority and thrust to different activities which helps to achieve mission and objectives. Priority is given to activities which help overall development of the students.

The Governance of the institute has been responsive in adopting advanced ICT enabled tools for effective teaching-learning process. Extensive use of Social Media to interact with students and Faculty, and e resources has enabled the Governance to focus on vision and mission.

Achieving the vision and mission are long term initiatives. However, for each academic year perspective plan which includes academic plan and other activities to be carried out reflects path to be taken so that institute moves nearer towards achieving vision and mission. Feedback is taken at the end of academic year to reflect on how the activities undertaken have supported towards the vision and mission. Feedback is discussed at different levels including College Development Committee and Governing.

Thus Governance is reflective of and in tune with the vision and mission.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://imscdr.ac.in/iqac">https://imscdr.ac.in/iqac</a> |
| Upload any additional information     | No File Uploaded  |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institute firmly believes in the practice of decentralization and participative management.

Both these management techniques flow from the top of the organization. Institutional practices of decentralization and participative management are all pervasive. The perspective plan and the academic plan are prepared through decentralization and participation of staff both teaching and non teaching. At the beginning of the academic year, various working committees are formed at the institute level. These committees have members from different departments and sections depending on the nature of work entrusted. Each committee prepares an annual plan and the nature of activities to be carried out throughout the year. This ensures that the management practices of decentralization and participative management are actively followed. Each conducts committee meetings, carries out activities as decided and maintains proper record. Periodically, the coordinator and the members of the committee jointly meet the Director to discuss and ensure that the activities are carried out as planned.

The institutional practices of decentralization and participative management ensure that the staffs are involved and motivated to

carry out various activities. These committees are for academic, co-curricular and extracurricular activities.

Thus effective leadership is visible in various institutional practices such as decentralization and participative management.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://imscdr.ac.in/iqac">https://imscdr.ac.in/iqac</a> |
| Upload any additional information     | No File Uploaded  |

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional strategic or perspective planning process gives an opportunity to the stakeholders including teachers, students, management, alumni, other staff etc to make effective choices for the development of the institute.

Current long term perspective plan covers the period 2020-21 to 2024-25. As such the perspective plan is prepared by each concerned department and sectional head.

The institute perspective plan includes both quality and quantity goals. Institutional perspective plan of 5 years is divided into annual plans. Once the annual plan is finalized, adequate steps and resources are committed to achieving the same.

At the end of the academic year, the implementation of the annual plan is reviewed and necessary steps are discussed and finalised to ensure that the balance plan if not implemented during the academic year is carried out in the next academic year. The perspective plan and annual plans forming part of it are discussed and reviewed by the Director and the Heads of Department. If required perspective plan is changed to accommodate new situation. The College Development Committee and Board of Control of the institute are also made aware of the progress of the perspective plan.

Thus institutional strategic/perspective plan is effectively deployed.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a>   |
| Paste link for additional information                  | <a href="https://imscdr.ac.in/iqac">https://imscdr.ac.in/iqac</a> |
| Upload any additional information                      | No File Uploaded  |

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Effectiveness is visible from the policies, administrative setup, appointments and service rules, procedures etc. IMSCDR was one of the first management institutes in Maharashtra to go for ISO

certification. This has been a foundation for bringing in efficiency and effectiveness in different activities undertaken by the institute.

The institute has clear cut policies regarding different aspects of its working. Policies have been clearly explained and understood by the staff members.

The administrative setup has been made effective by having various sections departments and committees. Different committees consisting of teaching, non teaching and in some committees including students are formed to carry out the designated activity. The formation of such committee has led to efficiency and achievements of objectives.

Institute has a written code of conduct for its teaching, non teaching staff and students. Along with the different policies, proper procedures have also been laid down for each activity carried out in the institute.

As a result of this everything is objective and nothing is subjective. Every staff member knows that what policies and procedures are to be followed. This has led to visible effectiveness and efficiency all around.

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | <a href="https://imscdr.ac.in/iqac">https://imscdr.ac.in/iqac</a> |
| Link to Organogram of the institution webpage | <a href="https://imscdr.ac.in/iqac">https://imscdr.ac.in/iqac</a> |
| Upload any additional information             | No File Uploaded  |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

| File Description   | Documents                 |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document  | <a href="#">View File</a> |
| Screen shots of user inter faces   | No File Uploaded          |
| Any additional information   | <a href="#">View File</a> |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Excellent performance is a result of the motivation of staff, both teaching and non-teaching through welfare measures. Maximum welfare measures are under taken for the benefit of staff, both teaching and non-teaching. These are:

1. **Permanent Tenure:** All the teaching staff and most of non-teaching staff are having permanent jobs.
2. Salary is given at appropriate levels and includes basic salary, AGP, Dearness Allowance, Housing Rent Allowance and Travel Allowance as applicable. The basic salary increment and increase in Dearness allowance is given.
3. Contribution to Provident Fund.
4. Group gratuity with LIC.
5. Supports staff in medical insurance. Annual insurance premium is paid by the institute and recovered in monthly instalments. Convenient for low salary staff members.
6. Provision with Credit Cooperative Society through which loans and deposit facility is made available.
7. Encouragement & sponsorship to staff members to participate in faculty development programs.
8. Honorarium to staff for writing research papers. Financial incentives for Ph. D. Completion.
9. Encourages faculty members for consultancy work.
10. Laptops provided in instalments.
11. Uniforms to Class IV staff..
12. Compensatory leave to staff members who have worked additionally on holidays and vacation period.
13. Concessional fees for employees children.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://imscdr.ac.in/iqac">https://imscdr.ac.in/iqac</a> |
| Upload any additional information     | No File Uploaded  |

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

10

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

52

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | No File Uploaded          |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal is different from the subjectwise & activity feedback received from the students. Performance appraisal consists of two parts - part A covers personal abilities of the concerned teaching staff member like subject knowledge, competency level teamwork, punctuality, self discipline etc. Concerned teaching staff carries out 'self appraisal' for different abilities and grades. Grades are reviewed by Departmental Head and Director.

Part B of the performance appraisal form contains the feedback by the head of the department and the Director to the concerned faculty. Also it contains the plan of improvement by the faculty.

Appraisal form for non teaching members contains job description of each activity given to concerned member. Member gives self appraisal as per different grades. This is assessed by Head of section and discussed with Director and necessary plan of improvement by the concerned staff is given.

Performance appraisal of staff has helped in improving performance of staff, increases employee engagement and provides documentation for future reference. It helps institute in better understanding of the employees and in discovering strengths and weaknesses of the employees.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |
| Upload any additional information     | No File Uploaded  |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institute has an integrated internal control system which is part of internal audit process. Institute has purchase and internal finance committee which is responsible for ensuring that purchase procedure is transparent, cost efficient and non corrupt. Annual and monthly budgets are prepared and analysis done with actual receipts and payments. Standardized payment vouchers are used, signed by Accountant, Director and Secretary of society. Payments are given only by cross cheques or electronically transferred. There are no cash payments.

Monthly payment and received statements along with bank balances are submitted to Society office. Accounts department is fully ICT based. It uses latest Tally software. Most of the finance activities are carried out digitally. All these insure proper internal control system and internal audit.

External audit is carried out by Saptarshi and Company, appointed by Society. Full audit is carried out for every account of the institute. Audited accounts are approved by Governing Society and submitted to various Government authorities including Income Tax, Charity Commissioner's Office, Fees Regulatory Authority, PF office and others.

Mechanism for settling audit objections is in place but since the establishment of the institute in 1991, there have been no audit objections.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |
| Upload any additional information     | No File Uploaded  |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.41

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

IMSCDR is a non-grant institute. There is perpetual need to mobilize funds.

Strategies for mobilization of funds includes -

1) Undertaking consultancy assignments by sending our expert staff for training workshops etc.

2) Conducting exams on behalf of ICAI, ICSI. Institute receives per head utilisation charges.

3) Encouraging faculty members to get Ph. D. guideship. This enables Ph. D. Centre to enroll more Ph. D. Students & get fees.

4) Conducting online exams on behalf of TCS and others.

5) Encouraging faculty to apply and get minor research projects from UGC, ISSCR and S. P. Pune University. Institute receives facilitation charges.

6) Conducting short term courses like event management, computer literacy etc.

7) Recently, institute is promoting scheme in which well wishers/alumni institute a scholarship in their name by giving some amount. Scholarship amount is kept in separate Bank deposit and interest received is given to worthy students as scholarship.

8) Institute has spare infrastructure which are given to outside educational entities and through this amount is mobilized. Institute gets monthly amount as facilitation charges.

Thus institute is making all possible efforts for mobilization of funds and optimal utilisation of resources.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://imscdr.ac.in/iqac">https://imscdr.ac.in/iqac</a> |
| Upload any additional information     | No File Uploaded  |

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes



IMS had established IQAC on 24th August 2011 with a view to improving quality of various academic and non academic activities. IQAC consists of teaching and non-teaching staff and is chaired by Director.

It is only through the efficient and effective conduct of the IQAC that institute was able to get Grade 'A' accreditation in the first round and Grade 'A+' in the second reaccreditation round.

IMS carried out various academic, co-curricular and extracurricular activities through various committees and coordinators. Institute ensures that at least one IQAC member is there in each of the committees. Role of the IQAC member is both to function as a committee member and at the same time suggest guiding measures to improve working and results for which particular committee is set up. IQAC member also ensures that activity is standardized and institutionalized. Committee for each activity has to follow laid down procedures, processes and policies to achieve desired objectives and results.

Thus IQAC has contributed significantly for institutionalizing quality assurance strategies and processes.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://imscdr.ac.in/iqac">https://imscdr.ac.in/iqac</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching learning process, structures and methodologies of operations and learning outcomes at are reviewed through periodic intervals and the incremental improvements in various activities are recorded and taken note of.

For example teaching learning process has a direct impact on the Grades and passpercentage of the students. The incremental differences in pass percentage and grades which could be both positive and negative are recorded and necessary action is taken if required. Especially if negative differences are found. Reasons for such negative diversions are found out and corrective action is taken.

Similarly in case of Placements how many companies were approached for the placement, how many companies conducted campus interviews and percentage of students placed is recorded and thereby incremental improvements made note of. The IQAC deposes its committee member to take note of such incremental improvements.

These incremental improvements and differences are also discuss in the statutory bodies of the institute which includes the College Development Committee and the Board of Control. The suggestions

given by the committee and board members are considered for further improvement in the various activities.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://imscdr.ac.in/iqac">https://imscdr.ac.in/iqac</a> |
| Upload any additional information     | No File Uploaded  |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

| File Description   | Documents                 |
|--|---------------------------|
| Paste web link of Annual reports of Institution                                    | Nil                       |
| Upload e-copies of the accreditations and certifications                           | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a> |

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Online Workshop On Gender Awareness-IMS Vidyarthini Manch arranged an online Workshop on "Let's talk about the Elephant in the room-A Dialogue about Gender Awareness" by Mrs. Prajakta Gore Avhad - 'Samvedana' a registered non-profit organization which focuses on changing the mindsets of people towards gender issues through sensitization, awareness generation and counseling on Friday, 11th February 2022

Facebook Group Contest -IMS SEEDC had organized "Best seller" contest for the members of IMS WE Association on IMS WE association FB group from 1st Feb to 14th Feb 2022.

Women Entrepreneur Expo 2022 -IMS SEEDC organized Women Entrepreneurs Expo on 20th April 2022, 28 women entrepreneurs participated and exhibited their products. On this occasion SEEDC published a booklet Atmanirbhar, Publication of Success stories of 14 women entrepreneurs who have either started their own venture with the help of IMS SEEDC or are supported by SEEDC.

Seminar On "Increase Your Worth through Social Media" -SEEDC organized a seminar on "Increase your worth through Social Media" for women entrepreneurs on 13th May 2022. Dr. Rucha Tandulwadkar was the resource person, she talked about the importance of use of Social media and how to increase ones presence on social media.

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geo tagged Photographs         | <a href="#">View File</a> |
| Any other relevant information | No File Uploaded          |

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Following are the strategies developed by the institute for waste management-

For proper segregation of waste into solid waste and liquid waste, institute has procured and placed colour coded dustbins at various places in the campus.

**Solid Waste Management :**

The Institute has kept dustbins at different places in the campus and classrooms to ensure that the solid waste is put in dust bin. It has provision separately for dry waste and wet waste. These are then cleaned daily and put in the garbage container of the Municipal Corporation.

**Liquid waste Management :**

The Institute has no chemical / liquid waste. Only the liquid waste generated in the toilets is there, which goes through the drainage system directly.

**E-waste Management :**

E-waste generated by Institute like used CPU, Printers, Monitors; Keyboards are resold as scrap periodically. The Institute has purchased LED Monitors in place of CRT monitors in most cases. However, have been informed that due to budget constraints, 100% replacement by LED monitors has not been there.

| File Description  | Documents                 |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | <a href="#">View File</a> |
| Geo tagged photographs of the facilities  | <a href="#">View File</a> |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**C. Any 2 of the above**

| File Description                                  | Documents                 |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                    | <b>No File Uploaded</b>   |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities                       | <a href="#">View File</a> |
| Various policy documents / decisions circulated for implementation | <a href="#">View File</a> |
| Any other relevant documents                                       | <b>No File Uploaded</b>   |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit**

**B. Any 3 of the above**

**4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

| File Description  | Documents                 |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <a href="#">View File</a> |
| Certification by the auditing agency                                      | No File Uploaded          |
| Certificates of the awards received                                       | No File Uploaded          |
| Any other relevant information  | <a href="#">View File</a> |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

B. Any 3 of the above

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | No File Uploaded          |
| Details of the Software procured for providing the assistance            | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Institutional initiatives in providing an inclusive environment include celebration of following days:-**

**Founder's Day**

**The Institute celebrated 133rd birth anniversary of our Founder Dr. Bhaskar Pandurang Hivale on 22nd January 2022.**

**Cancer Awareness**

"Cancer Awareness" programme was organized by the Institute on 10th February 2022. Dr. Satish Sonavne, Cancer Expert, Maxcare Super specialty Hospital, Ahmednagar was invited to address the staff.

#### Awareness of the NDLI, E-resources, and online services

For AY 2021-22, the National Digital Library of India (NDLI) Awareness Session was held on Friday, January 28th, 2022 on the Google Meet platform. Overview of NDLI Club and e-resources was given.

#### Matrubhasha Diwas

On the occasion of Martrubhasha Diwas on February 21, 2022, the IMS held an online "Monologue" competition to promote linguistic and cultural variety as well as the use of our native tongue.

#### Marathi Bhasha Gaurav Din

Marathi Bhashsa Gaurav Diwas is observed on February 27th by Marathi speakers all across the world. The library had arranged for a book exhibition by Marathi authors.

#### Dr. B.R. Ambedkar Birth Anniversary

The Preamble to the Indian Constitution (Samvidhan) was read by the Learning Resource Centre (Library) and the Student Council. It was held on the 13th of April 2022.

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institutional initiatives in sensitization of students and staff to the constitutional obligations include celebration of various important days with joint participation of students and staff. Some of the days celebrated include:-

##### 1) Librarian Day was celebrated by IMS -

Librarian Day was celebrated to mark 129 birth anniversary of Dr. S. R. Ranganathan, the father of Indian Library Science and Scientist on 12th August 2021. The offline program was moderated by Ms. Krishna Kumari Thore and Mr. Shiraj Mulani narrated detailed information about the life and work of Dr. Ranganathan.

##### 2) INTERNATIONAL DAY OF YOGA

The IMS VidyarthiniManch and IMS NDLI-Club organized an interactive and demonstrative Yoga session on the occasion of International Day of Yoga on 21st June 2022. Yog-Asana demonstrations were part of the programme. The speaker highlighted the importance of yoga in raising awareness of its priceless advantages as well as the IYD 2022 theme,

### 3) MARATHI BHASHA SAMVARDHAN PANDHARAWADA

From January 14 to 28, 2022, the IMS - Library commemorated the fortnight of Marathi Language Samvardhan (conservation). E-books pertaining to the Marathi language were uploaded to the 'Calibre' e-library, and users were given remote login information via an online orientation session, Telegram Group, and other social media platforms.

| File Description   | Documents   |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | <a href="https://imsedr.ac.in/iqac">https://imsedr.ac.in/iqac</a> |
| Any other relevant information   | <a href="https://imsedr.ac.in/iqac">https://imsedr.ac.in/iqac</a> |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff  
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

### 1) INTERNATIONAL DAY OF YOGA

The IMS organized International Day of Yoga on 21st June 2022. Yog-Asana demonstrations were part of the programme.

### 2) 'VACCHAN PRERNA DIN

IMS celebrated Reading Inspiration Day. For the offline event on 12th Oct 2021. Prof. Vilas Nabde, shared valuable information and thoughts on topic "A Relevance of APJ Kalam's Thoughts and Today's Youth".

### 3) CHRISTMAS CELEBRATION

IMS celebrated Christmas festivities on the 6th of January 2022. A 'Donation Drive' was also held promoting giving, caring, and sharing goodness, promoting the theme of "Joy of Giving."

### 4) Chatrapati Shivaji Maharaj's - Coronation Day

IMS celebrated Chatrapati Shivaji Maharaj's coronation day 'SHIV SWARAJYA DIN' on 6th June 2022.

### 5) Matrubhasha Diwas

On the occasion of Martrubhasha Diwas (Mother Language Day) on February 21, 2022, the IMS held an online "Monologue" competition for IMS staff and students.

### 6) Marathi Bhasha Gaurav Din

Marathi Bhasha Gaurav Diwas is observed on February 27th by Marathi speakers all across the world. The library had arranged for a book exhibition by Marathi authors.

### 7) Dr. B.R. Ambedkar Birth Anniversary

The Preamble to the Indian Constitution (Samvidhan) was read on 13th of April 2022 at the IMSCRD Main Building premises.

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | <a href="#">View File</a> |
| Any other relevant information  | <a href="#">View File</a> |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice I: BPHEs' s IMSCDR NDLI-Club

The major objective of NDLI is to promote learning-oriented activities and promote the nature of reading and learning. In NEP 2020, it is mentioned, or rather mandated, that all educational institutes gradually setup learning- and activity-oriented clubs in their respective institutes. The primary and major activity of the club is to conduct learning-oriented activities like workshops, lecture series, quizzes, story talks, and competitions



on a regular basis. The library, as a learning resource, individually and collaboratively, conducted as many as seventeen (17) activities and events under the BPHEs-IMSCDR-NDLI - Club.

#### Best Practice II: Unnat Bharat Abhiyan

IMS has registered itself as a participating institute in Unnat Bharat Abhiyan. Institute's registration Id is 5409. IMS has adopted five villages viz. Chas, Jeur, Sakur, Sasewadi and Vambori and has conducted various activities in these villages. Activities like webinar on "Clean India Mission: Rural Development Leadership", Swachta Pledge, Tree plantation Drive, etc were conducted. With Unnat Bharat Abhiyan students were able to interact with the people of rural India in identifying development challenges and evolving appropriate solutions for accelerating sustainable growth.

| File Description                            | Documents   |
|---|---|
| Best practices in the Institutional website | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |
| Any other relevant information              | <a href="https://imscdr.ac.in/igac">https://imscdr.ac.in/igac</a> |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

IMSCD&R has a mission, vision and objective of providing quality education to all irrespective of caste & religion and make students good citizens of India.

Distinctiveness of IMSCD&R is visible through various Management Activities like Fest-Der- Tech Competition, Aagneyum Competition, Research Publications for staff and students along- with best practices by Library, Vidyarthini Manch and Student Council. All these activities promote all round development of students, national integrity, ignite competitiveness and sportsman spirit, initiate use of technology, freedom of expression and information literacy, bridge gap between different strata of society and celebrate artistic spirit.

Being located at prime location, IMSCD&R offers infrastructural facilities and competent staff. Throughout the year, activities of different nature are conducted and thrust of this is to boost personality and morale of students. These include student centric activities like personality development programs, value addition, social and cultural activities, sports activities, motivational speeches, lecture series and book talks which promote managerial and organizational skills and inculcate qualities of good citizenship and integrity amongst students. Teachers play critical role in building competencies of students through best practices.

However, at IMSCD&R, it is always students' first in priority. As our motto says "NOT THINGS BUT MEN", "I DARE YOU".

| File Description                             | Documents                 |
|--|---------------------------|
| Appropriate web in the Institutional website | <a href="#">View File</a> |
| Any other relevant information               | No File Uploaded          |

### 7.3.2 - Plan of action for the next academic year

- 1) Organize international level conference / seminar on Sustainability in Management and Dynamic Business Environment.
- 2) Organize national level conference / seminar on Social Work, Climate Changes and Environmental Issues.
- 3) Encourage and motivate the Faculty Members and Staff Members of the institute to apply for various awards, accolades and recognitions conferred by numerous organizations and agencies.
- 4) Implementation of ERP system / software in the institute for proper database and information management.
- 5) Institute plans to apply for additional intake of 30 students for MBA Programme during the academic year 2022-23. After increase, the total intake of MBA will be 150 students.
- 6) Institute is planning to have Professional Email Id's for all faculties and administrative department. The email id's will be ending with imscdr.ac.in.
- 7) Institute plans to start free guidance classes for MBA/MCA aspiring students.
- 8) Institute has its own research journal, 'Indian Journal of Current Trends in Management Studies' which is published every year. Institute plans to list this journal in UGC Care.